

Presentation Guidelines

What is the purpose?

This presentation is where you present your “design in progress” to VAST for assessment and feedback. The goal of your presentation is to discuss reasoning behind design concepts, the next step, and how your work with fit in with the VAST project as a whole. This is also a great opportunity to build confidence in presentation skills and impress the rest of the class with your team’s work.

What should be covered?

- Present specifications, constraints, and deliverables
- Summarize project learning or background, if applicable
- The design, pros, cons, how it works and integrates into the payload
- Budget
- Timeline
- Potential problems/risks and how you will mitigate them

Who should present?

Everyone should present either on their own or in a group. Everyone should speak about the same about of time ~8 min. For example a group of three would have ~25 min presentation.

Presentation Tips

- Be prepared to receive assessment
- Try to make the presentation flow logically
- Avoid long lists of bullets. Emphasize non-textual aspects (pictures, tables, schematics).
- Use just enough text to summarize important points and make slides self-explanatory. Avoid slides with only paragraphs of text.
- Be sure your slides are readable from all points in the room. Remember the projector is not as crisp and new as your computer screen.